



AGM 2021

PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS

**PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS**

**MINUTES OF THE PCATP
ANNUAL GENERAL MEETING 2021
HELD ON APRIL 03, 2021 VIA ZOOM**



**PAKISTAN COUNCIL OF
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In accordance with the notice, the Annual General Meeting of the Pakistan Council of Architects and Town Planners was held at 1600 hrs. on Saturday, April 3, 2021 via Zoom, under the Chairmanship of Ar. Muhammad Arif Changezi.

PCATP conducted its Annual General Meeting (AGM) 2021 through video-conferencing. Due to prevailing COVID situation, Chairman PCATP presided the meeting from Karachi whereas Registrar was present at PCATP Head office Islamabad.

Registered Architects/ Town Planners were already informed through the Final AGM Notice that the Annual Report will be uploaded on February 26th, 2021 for them to review.

The AGM started at 4.00 P.M. sharp. The quorum at the start of meeting was 53.

A list of members of the Council who attended the proceedings of the Annual General Meeting is attached as Annexure-A with these Minutes.

AGENDA ITEM NO. 01:

RECITATION FROM HOLY QURAN

- 1.1 The meeting started with recitation of Holy Quran followed by National Anthem.
- 1.2 The Chairman PCATP, Ar. Muhammad Arif Changezi, welcomed the participants of AGM 2021
 - He welcomed and introduced the newly elected Executive Committee members (2021-2023) and educational nominees (2021-2023) to all the participants.
 - He then requested the Registrar to share SOPs with the membership and display the QR code for the participants
- 1.3 The Registrar announced the following SOPs for AGM 2021:
 - a. All attendees must keep mics and cameras off during the presentations to ensure better sound and picture quality for all.
 - b. All queries / comments can be addressed after the presentations with a show of hands.
 - c. Please write your queries / comments in the comments box, if due to any technical reason, you are unable to voice them.
 - d. Please maintain the decorum of the AGM and speak with the permission of the chair only.
 - e. Only Registered PCATP members are eligible to attend the AGM under the PCATP by-laws and if any unregistered/ removed member joins the session inadvertently, he/she cannot participate in any discussion nor any of his/her points will be recorded.

Along with this, QR code was displayed on screen for participants to download AGM Report 2021.



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2.

AGENDA ITEM NO.02

**CONFIRMATION OF THE MINUTES OF THE
ANNUAL GENERAL MEETING HELD IN AUGUST, 2020**

- 2.1 The Registrar informed the participants that the minutes of the last Annual General meeting (AGM), held on August 22, 2020, are attached as Annexure-A in the Annual Report 2021. She informed the participants that, as per prescribed rules and procedure, the Council had circulated the meeting minutes of the last Annual General Meeting and had received no comments. The participants were asked if they have any comments regarding meeting minutes of last AGM. No comments were received.

RESOLUTION NO.1

On a motion moved by Ar. Samra Mohasin Khan and seconded by Plnr. Khurram Farid, Ar. Sohail Anwar Saeed and Plnr Ahmad Masood, the House confirmed the Minutes of the Annual General Meeting, held on August 22, 2021.

3.

AGENDA ITEM NO.03

PRESENTATION OF ANNUAL REPORT OF THE COUNCIL

- 3.1 The Registrar informed the house that a total of 3 meetings of the Executive Committee were held virtually on zoom during the reporting period. She further informed that 74% members attended all three meetings, 13% attended 2 meetings and 13% attended one or no meetings. The details of attendance are mentioned in the annual report.
- 3.2 The Registrar acknowledged the contribution of PCATP Executive Committee (2019-2021) members who never claimed any travel reimbursement. She further acknowledged the contribution of the University of Engineering Technology Lahore, and Lahore College for Women University for providing financial assistance for travelling of educational nominees on PCATP Executive Committee.
- 3.3 It was informed that the current strength of the Council is 9544 of which 8020 are registered as Architects and 1524 as Town Planners (84% Architects and 16% Town Planners). As of 11th March 2021, the Registrar informed that out of 8020 registered Architects only 58% are paid up members while the rest are removed from the Register. Furthermore, out of 1524 registered Town Planners only 47% are paid up members.
- 3.4 The Registrar informed the house that during the reporting period the Council received a total number of 406 applications for registration period (280 for registration as Architect and 126 for registration as Town Planner. Out of this 272 were registered as architects and 98 as town planners. The remaining applications are pending due to incomplete documentation.



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- 3.5 She further informed the house that registration of Architects indicates a significant decrease in pace of registration status of Architects with respect to previous years (approximately 62%). In back drop of COVID, it is largely due to delay in completion of thesis along with consequent delay in provision of degrees/transcripts from the respective institutions.
- 3.6 **RENEWAL FEE:** It was reported by the Registrar, that 5467 renewal notices were issued to Architects during the reporting period and another 949 to Town Planners. In response to these notices the total renewal fee received is PKR 7,955,730/-. Out of which Rs. 6,981,960/= was received from Architects and Rs. 973,770/= from Town Planners. The contribution to renewal fee from Architects is 88% and that from Town Planners is 12%. Further details are available in the Audit report.
- 3.7 **Registration of firms** Registrar PCATP, presented the statistics of Registration of Firms during the reported period. She informed the house that a total of 163 Architectural Firms, 23 Town Planning Firms, 01 AE firm and 03 Contractor firms have been registered with PCATP up till 11th March 2021. Out of 163 Architectural firms, 29 stand removed. Out of 23 planning firms, 5 stand removed.
- 3.8 **Education** Registrar informed that among 33 institutions offering Architectural Degree Program; 18 programs are accredited, 12 have been granted NOC and 3 programs' accreditation is on hold. Whereas For town planning programs, 4 have been accredited and one program's accreditation is on hold.
- 3.8.1 Registrar further informed that no visits with respect to accreditation were conducted during the reported period by the Council due to closure of educational institutions in light of COVID SOPs. She informed the house that only two follow-up visits were conducted, one to Department of Architecture, NCA, Lahore and other to Department of Architecture, Punjab University, Lahore.
- 3.8.2 Registrar informed that 12 Institutions were granted NOCs by the Council as per the decision taken by Accreditation Board. However, the Batches which were enrolled prior obtaining NOC are still not recognized by the Council.
- 3.8.3 Registrar informed that the Accreditation Board has levied a fine of PKR 500,000/ per Batch for non-compliance of zero visit procedures. These Batches will also have to go through an examination to be conducted by the Council.
- 3.8.4 Registrar informed that the Institutes which were granted NOC will remain under observation until all recommendations are implemented as mentioned in their respective zero visit reports.
- 3.8.5 Registrar further listed the institutions which were granted NOC. The list is available on PCATP website and Annual Report 2021.
- 3.8.6 Registrar informed participants that Council received a new request from faculty of University of Science and Technology Zia-ud-din University, Karachi regarding grant of NOC to B. Arch Program. The visit is due in April this year.
- 3.8.7 Registrar further said that Imperial College of Business Studies (ICBS) Lahore has informed the Council that due to unavoidable circumstances ICBS has decided to close its Architectural department. Currently, 48 students are enrolled in Architectural department. ICBS has requested Council to allow these students to migrate to other PCATP accredited institutions in the country. The Council has made it clear that it is



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complete responsibility of ICBS to find an alternative arrangements for these unfortunate students. Also, Council has informed the said institution that full liability including financial for the unfortunate situation rests with them.

- 3.8.8 She further informed the house that B. Arch Programs at Punjab-Tianjin University of Technology Lahore and University of Art & Culture, Jamshoro Sindh are running without PCATP NOC. She also stated that B. Arch Program at Islamia University of Bahawalpur has been closed.
- 3.8.9 Registrar informed that Registration Examination for the non-accredited batches was held on September 3rd, 2020 at PCATP Head Office, Islamabad. Fifteen students appeared in exam. Only 27% were successful in passing the registration examination. Details are present in Annual Report 2021.
- 3.9 Compliance to HEC/PCATP Requirements for hiring of Regular and Visiting Faculty:** The Registrar informed that 63 Letters were sent to various academic heads of 38 architectural and town planning institutions/universities' Vice Chancellors/Rectors/ Principals and Registrars on May 29, 2020 with subject to compliance to HEC/PCATP requirements for faculty appointment, hiring, training and promotion for regular full time and visiting faculty. The data collected showed that
- 3.9.1 Out of overall total strength of 544 faculty members (Architecture), 361 are permanent whereas 183 are visiting. The ratio of permanent to visiting is approximately 2:1.
- 3.9.2 Out of total permanent faculty strength (361), 22 faculty members are on leave.
- 3.9.3 Out of total faculty permanent strength (361), 22 faculty members are from allied professions.
- 3.9.4 Out of total permanent faculty for Architecture; 9 are professors, 24 are associate professors, 157 assistant professors and 127 lecturers.
- 3.9.5 Out of total faculty members for Architecture, 339 have B. Arch degree (331 local, 8 foreign) , 200 have M. Arch degree (104 local, 96 foreign) and 22 have PhD degree (5 local, 17 foreign)
- 3.9.6 Out of total permanent faculty members for Town Planning; 5 are Professors, 3 Associate Professors, 15 Assistant Professors and 8 Lecturers.
- 3.10 WRIT PETITIONS:** The audience was informed by the Registrar that following writ petitions were filed against PCATP :
- 3.10.1 Writ Petitions (W.P 19281-2019/2019 and W.P 6019/2019) filed in the Lahore High Court, Multan Bench
- 3.10.2 Writ petition (WP No.52248/2020) in Lahore High Court
- 3.10.3 Writ Petition (W.P. No. 2990/2020) in Islamabad High Court
- 3.10.4 Constitutional Petitions (C.P No.D-5420) & (C.P.Nos.D-6700, 6701, 6702, 6703 & 6703) filed in the Sindh High Court at Karachi.

The details about the writ petitions have been provided in the Annual report.



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3.11 COMPLAINT FILED BY MEMBERS: The Registrar informed the house, that during the reporting period 3 complaints were in process for Professional misconduct under PCATP.

- a. Ar. Syed Hassan Raza filed a complaint of Professional Misconduct against Ar. Nayyar Ali Dada regarding Bibi Pak Daman Development Project. The case was represented before Executive Committee and it was decided to send the letter to complainant. The letter was sent to complainant on March 11, 2020 asking him to explain his position vs charges imposed. His response received was received on April 2, 2020 and forwarded to respondent for review and advice on future possible action/stepson May 19, 2020. Both complainant and respondents have submitted their response. The case will be presented to inquiry committee. Further progress is on hold due to COVID.
- b. Ar. / Plnr. Kalim Siddiqui filed a complaint of Professional Misconduct against Ar. Zaheer Ahmed Khan. Letter was sent on July 03, 2018 asking him to explain his position vs charges imposed. His response received and forwarded to complainant for review and advice on future possible action/steps. The case was presented to the Executive Committee informing them that Ar. Kalim Siddiqui had rejected the reply from Ar. Zaheer Khan alleging that the drawings produced were forged with seal. It was also disclosed that the firm Architectural Systems claimed to be registered by the respondent is not registered with the PCATP. The case was requested by the complainant to be put to Inquiry/ Disciplinary Committee. The Inquiry Committee was formed which submitted the final report after three meetings and recommended formulating the Tribunal of Inquiry. (the tribunal proceeding couldn't be held due to COVID)
- c. Vice Chairman (Architecture) Ar. Amir Nazir Chaudhary filed a complaint against Ar. Azhar Mamoon Sualehi on January 01, 2021 to Chairman PCATP regarding an anomaly brought by Registrar PCATP in answer sheets of 6 candidates appeared in PCATP Registration Examination for non-accredited batches held on January 30, 2020 at Lahore. The respondent was asked to explain his position and submit the response. After receiving the response from the respondent, Chairman PCATP in consultation with the Executive Committee constituted an Inquiry Committee to investigate the matter. The Inquiry Committee consists of the following three members:
 1. Ar. Khawar Hassan
 2. Dr. Noman Ahmed
 3. Ar. Muhammad Tahir Khattak

Inquiry Committee was requested to complete the investigation in 3 weeks. Report is awaited.

3.12 SHOW CAUSE NOTICE FOR PROFESSIONAL MISCONDUCT: The Registrar informed the house that, show cause notices for professional misconduct were issued to the 10 architects and town planners (as reported in last AGM held on August 2020) by Registrar PCATP and their renewal of registration was put on hold on the instructions of Executive Committee. To give them a fair chance to defend themselves an Inquiry Committee was formed.

- 3.12.1** The Registrar further told that the Inquiry Committee consists of Ar. Kifayat Hussain, Ar. Afzal Ebrahim and Plnr. Rizwan Munir. The individuals were called in person by the Inquiry Committee on January 25, 2021 at PCATP Head office Islamabad for hearing.



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3.12.2 Registrar informed the house that the Inquiry Committee gave following recommendations subject to approval of the Executive Committee:

- Mr. Mustazhar-ul- Hassan, Mr. Asif Nadeem and Mr. Mohammad Imran Niaz were issued a fine of PKR. 50,000, along with suspension of their name from PCATP register for 18-24 month. The Committee advised PCATP Committee Executive to issue all three of them a stern warning letter. In case any of them is found guilty of professional misconduct in future their name will be struck off from register permanently.
- In Mr. Umair Ahmed's case, the Committee suggested that Bawali consultants should be issued a show cause notice for the forgery signature and stamp of Mr. Umair Ahmed on drawings produced by Bawali Consultants. Bawali consultants should appear before Committee to defend itself and till then the decision will remain pending.

3.13 ACTION TAKEN BY COUNCIL ON PRE-QUALIFICATION NOTICES/EOI /RFP APPEARING IN NATIONAL NEWSPAPERS AND OTHER RELATED MATTERS

The Registrar informed the members that, Council is fully aware of pre-qualification notices appearing in national newspapers by public and private sector organizations. PCATP has written 40 letters during this reporting period and 13 departments/organizations have accepted our plea and have issued corrigendum as per Council's demand. Details are available in Annual report on Page 24-30.

- Registrar specially appreciated Khyber Pakhtunkhwa province for their professional conduct as they always respond to the letters directed towards them as opposed to other provinces.

3.14 **Follow up on Compliance of PCATP Ordinance IX of 1983** The Registrar informed the house that last year in April, 2020, seventy nine (79) letters were dispatched to various Cantonment Boards, DHA's and Local Area Development Authorities by hand/TCS and email both. One month's notice was sent to comply with the PCATP Ordinance from the date of receiving of the letter. Since then constant follow up with the concerned authorities, DHA's and Cantonment Board is being done by the PCATP.

- Peshawar Development Authority, Kaghan Development Authority, Lahore Development Authority, Multan Development Authority, Multan Cantonment Board, Peshawar Cantonment Board, DHA Bahawalpur have complied to our letters/notices and are accepting PCATP registration from architects without any enlistment and fees.
- Legal notices have been served to Capital Development Authority (CDA) and Walton Cantonment Board, Lahore and Capital Development Authority (CDA), Islamabad. Copy of the legal notice is attached as Annex-B.
- DHA Lahore have once again approached to convene a meeting with Chairman PCATP with DHA officials to resolve the issue. Response is awaited from DHA, Lahore.

3.15 **Issue of Technical Allowance for Architects and Town Planners Working in Public Sector Organizations/Departments:** The Registrar informed the participants that requests have been sent to provincial governments for the approval of grant of technical allowance to architects and town planners working in public sector organizations/departments on the analogy of that being given to the Engineers by respective provincial governments. Letters have also been written to Civil Aviation Authority, Public Works Department and Federal Government Employees Housing Authority for the grant of technical allowance for



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architects and town planners employed in these Federal Government authorities and departments. No response has been received so far from any of the said departments.

3.16 ARCHITECTURAL DESIGN COMPETITION: Registrar told the house that National Architectural Design Competition for a Pakistan Park and Museum in lands adjacent to Quaid's Mazar, Karachi was announced in National dailies in end August 2020, 129 architects/architectural firms obtained pre-qualification forms from the office of PCATP. A total of 40 architects/architectural firms submitted the pre-qualification data and all 40 of them were pre-qualified. As per the prescribed schedule, twenty submissions were received on 28th December 2020 and evaluated by the jury accordingly.

3.16.1 According to Registrar, all the entries were reviewed anonymously and coded to preserve utmost confidentiality of the exercise. The PCATP made arrangements for supplying the entries in a digital medium, due to the prevailing COVID 19 pandemic conditions. In addition to reviewing the digital material, three jury members viz Architect Ejaz Ahed, Dr. Noman Ahmed and Ar. / Plnr. Fariha Amjad Ubaid also visited the PCATP Karachi Office for examining the submitted boards in person. Each jury member reviewed and assessed the submissions individually. Thereafter, an online conference was also held on 30 December 2020 to deliberate on this exercise of vital importance. In this exercise, each of the 20 submitted entries were reviewed by all the four jury members. The jury unanimously decided that none of the entries fulfil the conditions as spelled out in the competition brief and hence didn't announce the award.

3.16.2 She further said that the aforementioned decision was shared with the participants and the Quaid-e-Azam Mazar Management Board (QMMB). The QMMB decided that three people from the Board should check out all the submissions and chose one submission having potential for taking it forward. QMMB will invite the architect to make a direct presentation to QMMB. The Board meeting of QMMB will be chaired by the Minister.

3.17 CONTINUOUS PROFESSIONAL DEVELOPMENT PROGRAM :

The Registrar informed the house that during the reporting period, no CPD program was held as per decision of last AGM (held in August, 2020), wherein it was decided that a revised CPD draft was presented to general body in EGM held in December, 2020. The newly elected Executive Committee will start CPD activities as per approved document.

3.18 PCATP COMMITTEES AND REPRESENTATION OF PCATP ON VARIOUS BOARDS & COMMITTEES:

Registrar informed the participants that PCATP has following Committees and representation of PCATP on various boards and committee

3.18.1 PCATP Enrollment Committee

- a. Vice Chairman (Architecture), Statutory Member
- b. Vice Chairman (Town Planning), Statutory Member
- c. Ar. Kifayat Hussain, Member
- d. Ar. Marwat Khan, Member
- e. Plnr. Dr. Shaker Mahmood, Member



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3.18.2 PCATP Accreditation Board

- A. PCATP Accreditation Board (Architecture)
- Chairman PCATP
 - Vice Chairman Architecture
 - Ar. Najmi Hassan, Member (Sindh)
 - Ar. Rashid Rasheed, Member (Punjab)
 - Ar. Tahir Khattak, Member (KPK)
 - Ar. Shahid Khan, Member (FA/Balochistan)
- B. PCATP Accreditation Board (Town Planning)
- Chairman PCATP
 - Vice Chairman Town Planning
 - Plnr. Chaudhary Anwar Hussain
 - Plnr. Khalid Mahmood Shaikh

3.18.3 PCATP Professional Development Board for Architecture

- Vice Chairman (Architecture) as Chair
- Ar. Azar Raza Khan, Executive Committee Member
- Ar. Shama Anbrine, Educational Nominee on PCATP Executive Committee
- Ar. Syed Arif Shah, Member
- Member from Academia
- Member from Academia

3.18.4 Representation of PCATP on SBICA's Licensing Committee

- Ar. Muhammad Arif Changezi

3.18.5 Representation of PCATP on SBICA's Technical Committee on Dangerous Buildings

- Ar. Muhammad Kamran Ansari
- Ar./Plnr. Mustaali Safri as Alternate member

3.18.6 Representation of PCATP on Pakistan Standards & Quality Control Authority (PS&QCA)

- Ar. Farhatullah Qureshi.

3.18.7 Representation of PCATP on SBICA's Advisory Committee or amendment in SBCO and Karachi Building & Town Planning Regulations 2002.

- Ar. Syed Akeel Bilgrami or Ar. Shahab Ghani Khan as Alternate Member
- Plnr. Masood ul Hasan Jafri

3.18.8 PCATP Nominations For Committee On Bye-Laws For Urban, Rural & Mountainous Areas In Khyber Pakhtunkhwa (KPK), Notified in October 2020.

- Ar. Shaukat Ali Sharrar
- Ar. Jahanzeb Khan
- Ar. Zulfiqar Ali
- Ar. Muhammad Tahir Khattak
- Plnr. Abdul Halim



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- Prof. Dr. Akhtar Ali Shah
- Plnr. Syed Nasir Ali.

3.18.9 FGEHA Design Vetting Committee (Notified in January 2021)

- Ar. / Plnr. Jahangir Khan Sherpao
- Ar. / Plnr. Sikander Ajam Khan
- Ar. Sohail Anwer Saeed
- Ar. Ahmed Mukhtar

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3.18.10 CDA Design Vetting Committee (Notified in November 2020)

- Ar. / Plnr. Jahangir Khan Sherpao
- Ar. Muhammad Attique
- Ar. Ejaz Ahmed Qadri
- Ar. Tauseef Ahmed Shafique
- Ar. Muhammad Saifullah Siddiqui
- Ar. Syed Fahim Sarwar Gilani

3.18.11 PCATP Representation on Building Committee Of Clifton Cantonment Board, Karachi

- Ar. Arif Belgaumi

3.18.12 Representation OF PCATP on Ravi Urban Development Authority Board.

- Chairman PCATP

3.18.13 Representation of PCATP on Naya Pakistan Housing and Development Authority

- Chairman PCATP

3.18.14 Representation of PCATP as Private Member on PPRA's

- Ar. Umar Saeed

3.18.15 Representation of PCATP in Sindh Mass Transit Authority

- Chairman PCATP was represented by Vice Chairman (Architecture) Ar. Amir Nazir Chaudary

3.18.16 Representation of PCATP in Sindh Master Plan Authority

- Ar. Asad I.A Khan

3.19 RAWALPINDI HOUSING SCHEME: The Registrar, regretfully informed the house, there is no further progress made on this scheme. As per Executive Committee decision refund of the original amount to the RHS members is being given with an undertaking that if PCATP gains any profit after sale of RHS land, proportionate share on their deposited amount and its period of retention with PCATP shall be paid to them or to their legal heirs accordingly.

3.19.1 She informed the house that to date only 363 (56%) out of a total 645 members of this scheme have opted for their refund. The details regarding RHS are available in the Annual report.

3.20 PCATP ELECTION FOR THE EXECUTIVE COMMITTEE TERM 2021-2023



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- 3.20.1 Registrar informed the participants that Council received a total of 35 nomination papers were filed for various offices' of the PCATP Executive Committee Term 2021-2023.
- 3.20.2 Registrar told that withdrawal of Nomination papers of 5 candidates was accepted; 2 for the post of Vice Chairman (Architecture) 1 for Vice Chairman (Town Planning), 2 for the office of member (Architecture)
- 3.20.3 According to Registrar 25 nomination papers were accepted, whereas 5 were rejected after scrutiny by Election Committee.
- 3.20.4 Registrar informed the house that as per Bye-law 43 (1), Election Committee declared the successful candidates as elected to the office of PCATP Executive Committee Term 2021-2023 and submitted the result to Chairman PCATP for official announcement.
- 3.20.5 Prior to the announcement, all contestants were informed that the result will be announced by Chairman PCATP via Zoom at 4.30 P.M on February 26, 2021.
- 3.20.6 Registrar said that following is the Election 2021 Result:
1. Muhammad Arif Changezi (**Chairman**)
 2. Muhammad Iqbal **Vice Chairman (Architecture)**
 3. Khurram Farid **Vice Chairman (Town Planning)**
- Member Architecture**
1. Ar. Fahad Hassan
 2. Dr Samra Mohsin Khan
 3. Ar. Mazhar Munir
 4. Ar. Ar. Shazia Abro
 5. Ar. Mansoor Ahmed
 6. Ar. Naseer Ahmad
- Member Town Planning**
1. Plnr. Ahmad Masood
 2. Plnr Nadir Ali Shah
 3. Plnr. Muhammad Imran Shaker
 4. Plnr. Abdul Waheed

Details are available on AGM Report 2021 pg. 34-41

Chairman PCATP asked the participants if they had any questions regarding the report presented. No questions were raised.



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4. AGENDA ITEM NO.4

**PRESENTATION OF THE AUDITED ACCOUNTS OF THE COUNCIL
FOR THE FINANCIAL YEAR 2019-2020**

- 4.1 The Registrar informed the house that the signed copy of the audited accounts has been placed in the Annexure-D to the Annual report. The Audited Accounts of PCATP were presented before the members.
- 4.2 Registrar told the participants that they can raise any questions they have regarding audited accounts of the Council. PCATP Finance Manager presented and explained Audited Accounts for financial year 2019-2020. He was also present to address any queries raised.
- 4.3 The Registrar requested the house to approve the audited accounts of the Council for the financial year 2019-2020.

Resolution No.02

The Resolution was proposed by Ar. Shahab Ghani Khan and seconded by Ar. Muhammad Yusuf Awan, Ar Sohail Anwar Saeed and Ar Kifayat Hussain. Hence the Council adopted and approved the audited accounts of the Council for the year 2019-2020.

5. AGENDA ITEM NO.5:

**PRESENTATION OF THE ANNUAL BUDGET OF THE COUNCIL
FOR THE FINANCIAL YEAR 2021-2022**

- 5.1 The Registrar presented the Budget 2020-2021, she explained in detail the reasons for increase in budget amount in certain heads in comparison with the previous year.
- 5.2 Chairman PCATP told all the participants that they may now raise any objections or queries they have related to annual budget of the Council for the Year 2021-2022.
- 5.2 Ar. Sohail Anwar Saeed inquired regarding item 19 i.e. "Faculty and Inspectors Training" under head of "Expenditure" as to why it has been increased from 500,000 to 1,500,000. Chairman PCATP responded that in last 5 years, no faculty and inspector training has been conducted. The given budget 500,000 rupees for previous year was not even utilized. We earn a substantial amount from the registered schools and hence we should definitely spend on faculty as well as inspectors training.
- 5.3 Ar. Ali Zafar Qazi inquired regarding break up of increase in legal expenses. Registrar PCATP responded that legal expenses have been increased since 3 new cases have been added this year. Moreover, Council is considering to take legal action against CDA and Cantonment Boards. This is why the budget is increased in the said head. Chairman PCATP added that on the issue



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of multiple licensing, the Council has exhausted all options. So the only option left is going to the Court as a last resort. Hence we increased the budget for it.

- 5.4 Ar. Akeel Bilgrami suggested that more budget should be allocated for education and training for better results on education side. Ar. Shahab Ghani, Ar. Sohail Anwar Saeed supported his suggestion. Ar. Kifayat Hussain and Chairman PCATP suggested that it should be increased to PKR 2.5 million.
- 5.5 Plnr Imran Shakir suggested that item 18 i.e. CPD expense should be increased. He suggested that we should develop modules which have practical outcomes in facilitating young Town Planners and Architects. He further said that each training event with 20 participants almost costs approximately 0.5 million. The Council should conduct at least 4 events in an year. Hence he suggested that a budget of 2 million should be allocated. Plnr. Nadir Ali Shah endorsed his point of view.
- 5.6 Ar. Sohail Anwar Saeed criticized that CPD currently has been limited to seminar and zoom meetings. He suggested that it should have more practical on-site visits and training programs.
- 5.7 Ar. Amir Chaudhary said that a CPD app is also in pipeline. The development of app also requires financing. However, 1.5 million seems adequate with an additional provision of 0.5 million if Executive Committee considers it necessary. Chairman endorsed his suggestion.

Resolution No.03

The House approved the Annual Budget for the financial year 2021-2022. The resolution was proposed by Plnr. Imran Shakir and was seconded by Ar. Kifayat Hussain, Plnr. Nadir Ali Shah and Plnr. Ahmad Masood.

6.

AGENDA ITEM NO.6

Any other business as may be placed before the meeting
by the Executive Committee or as the meeting may decide.

6.1 Ar. Sohail Anwer Saeed raised following concerns

6.1.1 Why are the CPD points which are earned abroad not considered valid in Pakistan?

6.1.2 He pointed out that annual number of graduates in Architecture profession are far greater than the employment opportunities available in market. He gave two suggestions to solve the matter at hand

- Limit the annual student intake according to market demand
- Encourage young entrepreneurship. After taking examination, allow young Architects to open small firms.

Chairman encouraged him to send a proposal in writing regarding this so it can be discussed in Executive Committee.



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- 6.2 Ar. Syed Akeel Bilgrami appreciated Ar. Sohail Anwer concerns and further added that the Council should push government to create more jobs for Architects. He pointed out that the vacancies which are for Architects are occupied by engineers and non-engineers. He said progress is being made in KPK province, similarly this matter should be taken up with rest of the provinces. Chairman agreed to him and said that in KPK along with Council's effort, local Architects have played a proactive role. According to him, the lack of proactive role of local architects is the missing link in rest of the provinces.
- 6.3 Ar. Muhammad Yusuf Awan told the house that HEC is introducing a new education policy for all UG batches. The major feature of this policy is that all UG batches will have 13 common courses. It will be implemented from Fall 2021 nationwide. He further told the house that all professional Councils are already given a role in it. Hence he reminded PCATP that it should play its due role.
- 6.4 Ar. Kifayat Hussain reflected that the matters related to new HEC policy were discussed in the university where he currently works as a faculty member. He said that it was written back to HEC that the said policy supersedes the Accreditation guide of PCATP. He further said that HEC was informed that this policy cannot be fully implemented until Council gives further guidance on it.
- 6.5 Ar Muhammad Yusuf Awan responded that the said policy is very comprehensive and in line with international standards. He further said PCATP has a role in it as per modern standards. HEC is providing liberty to professional Councils as well as universities to play their due role. He emphasized that it should be properly studied by PCATP academic Committees.
- 6.6 Chairman PCATP requested Ar. Muhammad Yusuf Awan to draft a proposal along with PCATP educational nominees and submit this proposal to Executive Committee for further discussion.
- 6.7 Ar. Amir Chaudhary raised concern regarding the Architectural design Competition held by PCATP. He questioned as to how Quaid-e-Azam Mazar Management Board Committee could decide regarding an Architectural design competition as they were not qualified Architects or planners themselves? He strongly urged the Chairman PCATP to take notice of this issue. He emphasized that thousands of man hours cannot go wasted. He further asked the Chairman to assure the house that this competition will not end up being decided by Quaid-e-Azam Mazar Management Board.
- 6.8 Chairman PCATP responded that this point is noted and he himself has already discussed the said issue with Registrar PCATP . He emphasized that non-architects and non-planners cannot decide an Architectural design competition. He informed the house that a request for meeting has already been sent to Quaid-e-Azam Mazar Management Board via Registrar PCATP. He assured that this competition will not go to waste and it will reach to its logically conclusion.
- 6.9 Ar. Amir Chaudhary added whether this information was shared with the people taking part in the competition that this competition will be decide by Quaid-e- Azam Mazar Management Board. If not, it should have been brought to the knowledge of participants. Also he suggested that another way forward is that this competition can be converted into a two stage competition. In second stage, 5-6 participants can be shortlisted and it can be processed accordingly.



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- 6.10 Ar. Arif Belgaumi further said that what can be further done if the jury has once said that none of the entries are up to the mark. Chairman PCATP responded that since a lot of contestants complained regarding the said decision. The contestants pointed out that there were a lot of grey areas in TORs which should have been clearly spelled out for the participants. He emphasized that all aspects will be analyzed in detail. It would be preferred that the same jury would find a way out for the issued at hand.
- 6.11 Ar. Amir Chaudhary suggested that if the contestants had not addressed the requirements in their entries, the jury can select the best ones and provide them guidance accordingly.
- 6.12 Registrar PCATP added that since the competition is being discussed she would like to put the record straight that that Archi-times published an accusation that the project brief for the said competition was prepared by an inexperienced Registrar. She out rightly denied this accusation and said that the project brief was prepared by QMMB.
- 6.13 Ar. Kamran Ahmad discussed regarding the issue of T-19 batch. He said he was issued a license in 2019 with respect to previous bye-laws. There was no "T" mark present on the said license. After six months, a new license was sent in and it was informed that he had to go through an examination. He requested to clarify this matter. Registrar responded by saying that when the decision for examination was taken we issued license to people as per older procedure. When it was discussed with Chairman PCATP and Vice Chairman Architecture of that time, it was decided that whoever will send in their papers for renewal from the said category, a letter "T" will be put on their papers. It was purely for identification reasons as for students who will appear examination. Otherwise there is no reason for it. Ar. Kamran further insisted that once a license has been issued as per old bye-laws without any mention of registration examination, how new licenses were issued again with the condition of Examination. Registrar clarified that two or three decisions were taken back to back and Chairman PCATP at that time was informed that 5-6 people have been issued licenses accordingly. He decided at that time that there is no need to revoke those licenses rather the Council may issue the said candidates new licenses when they apply for renewal. Registrar said that it takes time for new things to settle down, however she insured that since the matter has reached clarity now, no such mistake would happen in future.
- 6.14 Ar. Fazal Subhan suggested that Council should play its role in aptitude tests for selection of Architects. The Council should address joblessness by allowing institutions to hire faculty who have done multidisciplinary postgraduate programs. Chairman PCATP ensured that the Council will focus on capacity building of students, faculty and institutions. He said Education will be top priority during his tenure. He further said that we are completely focused on forming a very strong Accreditation Board by taking all Academia on board.
- 6.15 Ar Mansoor Ahmed gave following suggestions
- 6.15.1 Capacity building of PCATP at provincial level: provincial representatives should be formally made into focal persons so that they can contribute properly by pooling in ideas to promote the Council's cause.
- 6.15.2 He suggested that a policy unit should be formed in the Council regarding National Architectural Policy.

Chairman PCATP appreciated his suggestions and informed the house that these suggestions have already been accommodated in the new Vision.



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- 6.16 PInr. Khurrum Farid gave three suggestions regarding the capacity building of PCATP
- 6.16.1 He suggested there are approximately 27% female town planners, hence a seat should be reserved for female town planners in Executive Committee. This will give them an opportunity to represent themselves and raise their issues.
 - 6.16.2 He suggested that an Assistant Registrar should be town planner so that he/she can take up matters related to town planning.
 - 6.16.3 He pointed out that currently in Executive Committee there is one seat of town planning for each province. Federal area, Gilgit Baltistan and Azad Jammu & Kashmir are merged with Punjab. He suggested that a seat should be added for Federal, Gilgit Baltistan and Azad Jammu and Kashmir areas in Executive Committee.

Chairman PCATP responded that all the above matters are related to PCATP Bye-laws, hence they should be brought up in Executive Committee meeting.

- 6.17 Ar. Asia Jabeen gave following suggestions

- 6.17.1 She proposed that there should be cut off date for Architectural Programs that are not registered with PCATP. After that cut-off date none of the students from batches of non-accredited Programs should be registered. This will encourage the faculty and students of accredited programs.
- 6.17.2 Secondly, she showed concern regarding why Accreditation manual is not being fully complied by institutions. She quoted her own example that she is the only faculty member that fulfills the criteria for being HOD in her institution. Despite Registrar's letters to the institution she was not appointed the HOD. She inquired that what role Council can play to protect the rights of its members in such cases?

Chairman PCATP ensured her that the Council will revisit the Accreditation process and will form a strong Accreditation Board. He emphasized that the process will be made transparent and all the grey areas will be removed.

- 6.18 Ar. Sohail Anwar Saeed suggested that the gap between education should be bridged as employers receive severe setback when knowledge of architectural graduates is not compatible with practice. He said this is affecting the quality of practice as well. Chairman PCATP ensured that more focus will be put on practical workshops by taking educational institutions on board to address this issue.
- 6.19 Ar Parvez Iqbal referred to AGM meeting minutes 2019, item 7.4 in which he registered his concerns regarding addition of email addresses during Election held in 2019. He said that in election 2019 votes were casted through email. He accused that approximately 700 paid-up members did not have email addresses and were deprived of their right to vote. He said that he reported this complaint to the Chairman PCATP of that time. However no ballot papers were issued. He further accused that Registrar PCATP illegally updated email addresses of 90 voters. He said that he demanded for forensic audit (which according to him was approved by Chairman PCATP of that time) of the voting process 2 years ago and no action or inquiry has been conducted until now. He requested Chairman PCATP to look into this matter.



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Chairman PCATP responded since the said issue has become matter of past, the option of re-election is not viable. However, the Council must have some report regarding this issue and it will be shared with the complainant to clarify the matter.

Registrar PCATP responded that all complaints made by Ar. Parvez Iqbal are registered in record. She further clarified no forensic audit was approved by Chairman PCATP of that time. She said that before every election we email all our respected members if they need to update their email addresses. This exercise is done to facilitate our voters in exercising their right to vote. However, the response from voters on timely updating their email addresses is not very encouraging. This year only 12 voters updated their email addresses. Secondly, she said that voter list was already uploaded on PCATP website, only email addresses were updated with the permission of Election Committee.

- 6.20 Ar. Yasmeen Maan appreciated the suggestions given by the participants regarding inclusion of Architects at public sector level and integrating academia with practice. She further appreciated the initiative taken by the newly elected Executive Committee of increasing the budget for training of academia.
- 6.21 Ar. Sheema Amir requested that it should be ensured that accreditation inspectors are completely unbiased. Chairman PCATP responded that we intend on properly training the inspectors and he reiterated that it is one of the top priority areas of the newly elected committee as well.

7.

AGENDA ITEM NO.7:

Closing comments by the Chairman PCATP

- 7.1 The Chairman PCATP, in his closing remarks said that it was fully ensured that AGM was participatory in nature and all comments/ queries are recorded/ responded to. However, if anyone has still not been given chance to speak due to time constraint they can send it in chat box. He thanked the audience for participating in AGM 2021.

Dated: 16th April, 2021

Ar. Muhammad Arif Changezi
Chairman PCATP



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Annexure-A

Attendance Sheet of AGM 2021

ANNUAL GENERAL MEETING 2021 AGM 2021 OF THE PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS (PCATP)		
S. NO	REG NO	NAME
1	A00036	FAUZIA QURESHI
2	A00052	MUHAMMAD YUSUF AWAN
3	A00069	SOHAIL ANWER SAEED
4	A00073	SAJIDA HAIDER
5	A00090	TAHIRA SADIA FAZLI
6	A00111	AZHAR MAMOON SUALEHI
7	A00293	MUJAHID SADIQ
8	A00353	MUHAMMAD RIAZ
9	A00386	SIKANDAR HAYAT KHAN
10	A00501	EJAZ AHED
11	A00514	SYED AKEEL BILGRAMI
12	A00516	SHAHAB GHANI KHAN
13	A00725	ANJUM ADIL
14	A00781	PROF. DR. MUHAMMAD ARIF KHAN
15	A00916	MUHAMMAD NAEEM
16	A00977	GUL NAJAM JAMY
17	A00993	SHEEMA AAMIR
18	A01026	MUHAMMAD ARIF CHANGEZI
19	A01044	SAMRA MOHSIN KHAN
20	A01117	ALI ZAFAR QAZI
21	A01124	KOMAL PARVEZ
22	A01278	PARVEZ IQBAL
23	A01378	ZULFIQAR ALI 1983
24	A01385	SYED FARHAN AHMED
25	A01411	AMIR CHAUDHARY
26	A01444	ADIL NAZIR
27	A01655	UMAR SAEED
28	A01708	SABA ARIF
29	A01736	SYED HAMMAD HUSAIN
30	A01754	KAREEM KASAM ALI
31	A01772	SAJID KHAN
32	A01853	NASEER AHMED HIJAZI
33	A01865	IQBAL MUHAMMAD
34	A01880	ATIF ASHRAF
35	A02005	ASIA JABEEN
36	A02040	MISHAAL ROZINA MERCHANT
37	A02041	ANITA KAPADIA



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38	A02060	KIFAYAT HUSSAIN	AGM 2021
39	A02062	ARIF BELGAUMI	
40	A02115	MARIA ANSARI	
41	A02120	MANSOOR AHMAD QURESHI	
42	A02162	SYED EHTESHAM HUSAIN	
43	A02211	DR. SAIMA GULZAR	
44	A02327	MUHAMMAD TAHIR KHATTAK	
45	A02354	SHAMA ANBRINE	
46	A02472	SYEDA SANI-E-ZAHRA NAQVI	PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS
47	A02601	MUHAMMAD MOHSIN IQBAL	
48	A02624	ADNAN JALIL	
49	A02682	WASIM RAFI KHAN	
50	A02713	SHAZIA ABRO	
51	A02765	FAZAL SUBHAN	
52	A02859	BISMA SAMI ASKARI	
53	A02860	SALMAN PERVEZ	
54	A02863	SHIRAZ GUL WAHEED	
55	A02927	RAMIZ BAIG	
56	A02946	MAZHAR MUNIR KHOKHAR	
57	A03221	IMRAN KHALIL	
58	A03247	MIR WALI SHAH	
59	A03272	SOHAIB ULLAH	
60	A03645	SOBIA FAYYAZ	
61	A03696	YASMEEN MAAN	
62	A03729	LALARUKH SOHAIL	
63	A03808	UMER IQBAL	
64	A04251	ZEESHAN ASIM	
65	A04499	ANAS AHMAD	
66	A04689	ASIM SOHAIL	
67	A04699	KHOLA ASIM	
68	A04701	ZUPASH ARIF	
69	A05084	JAVERIA JALIL	
70	A05157	KAMRAN KHAN	
71	A05249	SAMAR ZEHRA	
72	A05295	SAIF UR REHMAN	
73	A05572	JAHANZEB RASHEED	
74	A05703	MUHAMMAD RAMZAN	
75	A05783	NIDA REHMAN	
76	A05861	GUL-E-ZAHRA AZHAR	
77	A06070	MUHAMMAD ASIF AWAN	
78	A06123	AZEEM ULLAH	
79	A06164	SULMAN MUNIR	
80	A06463	USMAN MALIK	
81	A06742	JAMEELA ZAHRA	
82	A06804	QASIM ALI SHAH	



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83	A07057	AMNA BASHIR	AGM 2021
84	A07094 (T)	KAMRAN AHMAD	
85	A07136	WALEED KHALID	
86	A07231	FAREENA SHAHID	
87	A07431	Asim Ali Noon	
88	A07458	SAMANA MAHDI	
89	A07722 (T)	ABDULLAH JAMAL	
90	A07734 (T)	TANZEEL UR REHMAN	
91	A07811 (T)	MARIAM SAMI	
92	A07847 (T)	AHSAN WALEED	
93	A07914 (T)	MUHAMMAD QAMAR MUHAMMAD NAWAZ	
94	P00035	AFZAL KHAN	
95	P00222	AZHAR MAMOON SUALEHI	
96	P00227	TAHIRA SADIA FAZLI	
97	P00258	PARVEZ IQBAL	
98	P00282	RIZWAN HAMEED	
99	P00344	OBAIDULLAH NADEEM	
100	P00369	ABDUL WAHEED	
101	P00430	MUHAMMAD BALUCH	
102	P00430	SALEEM BALUCH	
103	P00461	KHURRAM FARID BARGATT	
104	P00471	AHMAD MASOOD	
105	P00560	FARIHA TARIQ	
106	P00579	IMRAN SHAKIR	
107	P00647	UME LAILA	
108	P00667	MUTAHIR AWAN	
109	P00680	QADEER HUSSNAIN	
110	P00703	NADIR ALI SHAH	
111	P00756	SHAREEF HUSSAIN	
112	P00770	ABDUL REHMAN	
113	P00817	MASOOD ALI	
114	P00822	NISAR AHMED	
115	P00832	HUSSAIN LIAQAT	
116	P00931	SYEDA SANI-E-ZAHRA NAQVI	
117	P00935	NAYAB AYOOB	
118	P00949	MEHTAB QASIM	
119	P00974	SULEMAN KHOSA	
120	P00989	ADNAN KHAN	
121	P01136	DAD MUHAMMAD	
122	P01163	RAB NAWAZ	
123	P01209	MUHAMMAD NAZEEF PASHA	
124	P01253	ASAD SHEHZAD	
125	P01293	NIDA NAEEM	
126	P01298	ASRA FATIMA	
127	P01299	MUHAMMAD ISMAIL	

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128	P01330	FAIAZ FAROOQ	
129	P01344	NOSHAD AHMED WAHOCHO	
130	P01351	MUHAMMAD SAJID IQBAL	
131	P01367	MUHAMMAD IRTAZA	AGM 2021
132	P01375	SYED SAMAD SHAH	
133	P01401	IQRA KHALID	
134	P01436	AYYAM BAIG	
135	P01438	SALMAN AKBAR	
136	P01439	MAJID ALI	
137	P01444	MUHAMMAD YASIN	
138	P01446	ABRAR SYEDUL	
139	P01446	SYEDUL ABRAR	
140	P01461	HAMZA SALEEM	
141	P01471	LUTAF ULLAH	
142	P01480	RIMSHA SIDDIQA	
143	P01489	AISHA NASEER	
144	P01494	MUHAMMAD ROBBAS	
145	P01495	SHEHRIYAR DAYO	
146	P01496	FARAZ ALI	
147	P01497	RUMAN UL ABIDEN SHAIKH	
148	P01499	SALIHA ATTIQUE	
149	P01500	SANOBER FATIMA	
150	P01506	NOMAN MEMON	

Nothing follows

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