



PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS

**ELECTION FOR THE EXECUTIVE COMMITTEE OF THE
PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS
FOR THE TERM 2021 – 2023**

On November 28, 2020 the Chairman PCATP, Ar./Plnr. Kalim A. Siddiqui constituted the following Election Committee under Part IV, Section 26 of PCATP Byelaws 1985 and amended Byelaws 2018.

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|----|---|-----------|
| 1. | Ar./Plnr. Sikander Ajam Khan (A-00074, P-00132) | Convenor |
| 2. | Ar. Shama Usman (A-00113) | Member |
| 3. | Ar. Ejaz Ahmed Qadri (A-01645) | Member |
| 4. | Plnr. Imtiaz Ahmad Vohra (P-00042) | Member |
| 5. | Plnr. Ayub Tariq Sheikh (P-00032) | Member |
| 6. | Ar./Plnr. Tahira Sadia Fazli (A-00090, P-00227) | Registrar |

The Chairman PCATP has advised the Election Committee to make every effort to conduct the Election in the most fair, impartial and transparent manner.

I am writing this letter as Convenor / Chairman of the Election Committee to inform you of the essential features of the 2021 PCATP Elections and its important procedures.

As required under Part IV Section 30 of PCATP byelaws 1985, the Chairman PCATP has finalized the nominations received from Educational Institutions as under:

- | | |
|----|----------------------------------|
| 1. | Ar. Azhar M. Sualehi (A-00111) |
| 2. | Plnr. Dr. Fariha Tariq (P-00560) |

As per the provisions of the Ordinance and the Byelaws, election for the offices of one Chairman (Architect) two Vice Chairmen (one Architect and one Town Planner) and ten Members (six Architects and four Town Planners) will be held as per the following Time Table:

Nomination Papers to be received In the office of the Council up to	<u>Thursday, January 14, 2021</u> (1630 hours).
Withdrawal of Nominations allowed up to	<u>Monday, January 25, 2021</u> (1630 hours).
Scrutiny to be completed up to	<u>Monday, February 01, 2021</u> (1630 hours).
PCATP to upload election statements and	<u>Tuesday, February 02, 2021</u>



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List of candidates on its website up to	(1630 hours)
Request for postal ballot to be sent to Registrar PCATP up to	<u>Monday, February 01, 2021</u> 1630 hours
PCATP to send postal ballots by	<u>Saturday, February 06, 2021</u>
Postal Ballots to be received in PCATP Office by	<u>Thursday, February 25, 2021</u> (1630 hours)
Electronic Balloting to start on	<u>Tuesday, February 23, 2021</u> (1000 hours)
Electronic Balloting to end on	<u>Friday, February 26, 2021</u> (1000 hours).
Counting of Votes to start on	<u>Friday, February 26, 2021 at 1630 hours</u>

Results to be announced by Chairman PCATP after receipt of certified result from the Election Committee within 24 hours of the counting of the votes.

Note: PCATP office timings to be observed are from 08:30 a.m. to 04:30 p.m. (with lunch and prayer break 1 p.m. to 1.30 p.m.)

To vote or contest the Election, Members must comply with the requirements of Part IV, Section 26, 28 and 29 of PCATP Byelaws 1985 and amended Byelaws 2018, and must have renewed their registration for the year 2020.

Nominee for the office of the Chairman should be an Architect with not less than 15 years as a Registered Architect with PCATP, whereas the nominees for the offices of two Vice Chairmen – one being Architect and the other being a Town Planner – not less than 15 years as a Registered Architect or a Registered Town Planner as the case may be.

Nominees for the ten offices of Members of the Executive Committee – six being Architects and four being Town Planners – not less than five years' experience as Registered Architect or Registered Town Planner, as the case may be.

A member from a discipline may propose or second the names of only two members from the same discipline for election to the offices of the Vice Chairmen and one Member of the Executive Committee provided that for the office of the Chairman a candidate may be proposed or seconded by a member from either of the disciplines. Every proposal for nomination shall be made through a separate nomination paper, a copy of which is attached herewith and more Photostat copies could be used, if needed.



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As per the decisions of the Council's General Body it has been decided that:

- a) Each candidate for Election will deposit a non-refundable Nomination Fee for the offices as follows:
- 1) Rs. 15,000/- per Nomination Paper per candidate for the office of Chairman.
 - 2) Rs. 10,000/- per Nomination Paper per candidate for the office of Vice Chairman.
 - 3) Rs. 5,000/- per Nomination Paper per candidate for the office of Member Executive Committee.

The nomination fee may be paid by Online/Bank Draft / Pay Order drawn on a bank in favor of PCATP.

- b) Each candidate shall also submit a Personal Election Statement on the prescribed form (supplied with the blank Nomination Form) including his/her photograph, brief particulars and a brief Election Statement. Soft copy of Election Statement to be emailed to registrar@pcatp.org.pk. **Hand written election statement is not acceptable.**

The one-page Personal Election Statement on the Prescribed Form as filled by the candidate will be compiled and uploaded on PCATP website for to all eligible voters together with the electronic balloting software for casting of votes. All registered Architects and Town Planners are requested to update their email addresses with the Council to cast their votes electronically.

Please note that Regional Representation will be according to Part IV Section 39 of PCATP byelaws 1985 and amended byelaws 2018 which is reproduced below:

"39, Leaving aside the election to the offices of the Chairman and the Vice Chairmen, at least one candidate from each province and One from Federal Capital having his business address registered with the Council in that Province/Territory from each discipline shall be elected on the basis of highest number of votes cast in his/her favour, and for the remaining vacancies, if any, candidate or candidates securing the highest member of votes irrespective of his/her or their registered places of business, shall be declared elected;

Provided that if no candidate is nominated from a particular province/territory, or if nominated, fails to get a minimum of three votes, his vacancy shall be filled up by the Election Committee on the basis of merit irrespective of the place of his registered business address."

In all respects, the Election shall be governed by the relevant provisions of PCATP Ordinance, PCATP Byelaws and the amended PCATP Byelaws.



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The Election Committee strongly advises all candidates and voters to exercise their right to vote judiciously and update their email addresses with the Council by **February 10, 2020**. It is further advised to cast your vote prior to the deadline so as to avoid any unforeseen situation.

Please note that according to the Byelaws only such members of the Council as will be borne on the Register till the date on which the schedule of election is published in the Press under Part IV Section 31 of PCATP Byelaws 1985 and amended Byelaws 2018 shall be eligible to vote.

Sincerely,

Ar./ Plnr. Sikander Ajam Khan (A-00074/P-00132)
CONVENOR, ELECTION COMMITTEE, PCATP
NO. PCATP/ELEC/2021

Dated: December 31, 2020

Copy to:

- 1) All registered Architects and Town Planners.
- 2) Chairman, PCATP.



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(Ordinance IX of 1983)

References from the Bye-laws 1985 and amended Bye-laws 2018 of Pakistan Council of Architects and Town Planners:

Bye-law 25 amended as "Election shall be held every two years so as to conclude 10 WORKING DAYS before the expiry of the term of the outgoing members"

Bye-law 26 amended as "The Executive Committee shall prepare the schedule of election so as to comply with the requirements of section 25 and 31 of the PCATP bye-laws.

- (a) there shall be an Election Committee constituted by the Executive Committee, consisting of five (05) members (03 architects & 02 town planners),
 - i) with not less than ten years standing,
 - ii) who are not members of the existing Executive Committee,
 - iii) one of whom shall be designated as its Convener.

The Registrar PCATP shall be Secretary of the election committee. All notices and correspondence of the Election Committee shall be signed by its Convener.

- (b) the members of the Election Committee shall not contest the election.
- (c) the Election Committee shall remain constituted for Sixty (60) days after the declaration, by public notice, of the names of the elected candidates under clause (e) of bye-law 43.
- (d) the Election Committee shall be responsible for issuance of election instructions and standard operating procedures, not inconsistent with the provisions of the act and bye-laws made there-under and shall also undertake actions as are deemed necessary and feasible to make the election process transparent.

Bye-law 28 "Only such members of the Council as will be borne on the Register till the date on which the schedule of election is published in the Press under Bye law 31 shall be eligible to vote".

Bye-law 29 "To be eligible for nomination and election as a member of the Executive Committee, the following qualifications should be fulfilled by the candidates, namely:

- (1) The candidate should be a member of the Council duly registered before the 30th June of the year in which election is to take place.
- (2) The candidate must possess the following experience:



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- a. in the case of candidates for the office of the Chairman, not less than 15 years as an Architect;
- b. in the case of candidates for the offices of the Vice-Chairman, not less than 15 years as an Architect or as Town Planner, as the case may be;
- c. in the case of candidates for the office of the member of the Executive Committee, not less than five years' experience as an Architect or Town Planner, as the case may be.

(3) No person shall be qualified to be elected as Chairman, Vice-Chairman or as a member of the Executive Committee for more than two consecutive terms.

(4) No person shall be qualified to be elected as a member of the Executive Committee, if he has already been nominated as a member by the architecture and town planning institutes in terms of clause (d) of sub- section (2) of Section 9 of the Ordinance, before the date fixed for such nomination.

(5) No person shall be qualified to be elected as a member of the Executive Committee, if he has already been nominated as a member of the Election Committee by the Chairman or is already serving as a Registrar.

(6) A member whose name is removed from the Register for a specified period on account of his having been punished for professional misconduct and is later restored to the register shall be disqualified from being elected as a member of the Executive Committee until the expiration of two terms of the Executive Committee".

Bye-law 31 After finalizing the nominations against the two seats as in bye-law 30, the Election Committee shall, at least **45 days** before the election date, cause a notice to be published in two national dailies (**ONE English and ONE Urdu**) calling upon the members to elect a Chairman, Vice-Chairmen and such number of members of the Executive Committee from each discipline as may be required under **section 9** of the Ordinance, laying down a time table for the election and allowing the following minimum time periods between the various stages of the election together with an indication of reservation of seats to give regional representation etc.

- (a) nomination papers to be received not later than **10 working days** after the publication of election notice in the national dailies;
- (b) withdrawal of nominations would be allowed not later than **7 working days** after the last date for filing the nominations.
- (c) scrutiny of nomination papers to be completed within **5 working days** after the last date of withdrawal of nominations;
- (d) polling shall be held through electronic means, such as smart phone application, electronic voting machines, etc. **21 days** after the last date of scrutiny of nominations;



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however, in case of the postal ballots to members in other cities would be posted no later than **5 days** after the last date of scrutiny of nominations.

- (e) in areas where vote casting is not done through electronic means, of votes; the postal ballots would be returned latest by **24 hours before** the final counting time announced by the election committee.
- (f) the result shall be tabulated at the PCATP head office after counting of the returned ballots at the end of polling time on the day of election.
- (g) result would be announced immediately after the counting is over.

Bye-law 39 amended as Leaving aside the election to the offices of the Chairman and the Vice-Chairmen, at least one candidate from each province and **One from Federal Capital** having his business address registered with the Council in that province/territory from each discipline shall be elected on the basis of highest number of votes cast in his favor, and for the remaining vacancies, if any, candidate or candidates securing the highest number of votes irrespective of his or their registered places of business, shall be declared elected:

Provided that if no candidate is nominated from a particular province/territory, or if nominated, fails to get a minimum of three votes, his vacancy shall be filled up by the Election Committee on the basis of merit irrespective of the place of his registered business address.

Bye-law 40(3) amended as "Where the number of candidates declared elected under clause (2) of bye-law 40 is less than the number of members of the Executive Committee to be elected from a discipline, the Election Committee may call for election, if deemed necessary".

Bye-law 41 amended as "Balloting for election of the Executive Committee shall be done through electronic means. Ballot papers to eligible voters having postal/business address in areas not covered through electronic balloting system, the same shall be sent by registered post/courier and the postal registration/ courier receipt shall be taken as conclusive proof of such dispatch".

Bye-law 43 (1) amended as "Immediately after close of the balloting, counting of votes shall be done in the presence of the candidate or his representative if present. A certified copy of the result shall be given to candidate or their authorized representatives".

Bye-law 43 (5) amended as "On the receipt of the return of the election under clause (3), the Chairman shall declare **by public notice** the names of the elected candidates.